



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE CABINET

WEDNESDAY 25TH NOVEMBER 2020, AT 6.00 P.M.

MICROSOFT TEAMS - VIRTUAL

SUPPLEMENTARY DOCUMENTATION

The attached papers refer to the Agenda previously distributed relating to the above mentioned meeting.

12. Fees and Charges (Pages 1 - 36)

PLEASE NOTE – the Fees and Charges information included in the main agenda pack was incomplete. Those detailed within this supplementary pack should be used with reference to the discussions at the meeting on 25th November 2020.

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

19th November 2020

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Business Transformation and Organisational Development

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>New & Existing Properties</u>				
Naming a Street	538.00	3.00%	16.10	554.10
Additional charge for each new premise on a street	52.00	150.00%	78.00	130.00
Naming and numbering of an individual premise	266.00	3.00%	8.00	274.00
Additional charge for each adjoining premise (eg Blocks of flats)	52.00	48.08%	25.00	77.00
Confirmation of address to solicitor/conveyancer/ occupier or owner	52.00	3.00%	1.60	53.60
Additional charge including naming of building	134.00	3.00%	4.00	138.00

Comments

A benchmark was taken from 8 councils that included Wyre Forest, Walsall, Worcester, Wychavon, Malvern Hills, Birmingham, Coventry and Solihull. The costs for 'Additional charge for each new premise on a street' and 'Additional charge for each adjoining premise' were increased to bring them in line with the average of the same charges from these councils. Where a 3% increase has been applied to an item, this is to enable our increase in annual costs to be recovered.

BROMSGROVE DISTRICT COUNCIL**Chief Executive**

Roundings to the nearest 10p.

Service Category	Charge 1st April 2020 £	% Change	increase/ decrease £	Proposed charge from 2021 £
<p><u>Venue hire additional services</u></p> <p>Feature on official social media & website</p> <p>Place your promotional material in reception</p> <p>Print your materials</p> <p>Full design & print services:</p> <p>Luxury roll-up banner - Flat rate</p> <p>- any additional</p> <p>Vinyl banner</p> <p>- any additional</p> <p>Posters (10)</p> <p>- any additional</p> <p>Leaflets (500)</p> <p>- any additional</p> <p>Your bespoke requirements</p> <p>PLUS</p> <p>Boost your event with our simple options:-</p> <ul style="list-style-type: none"> • Promotional services - <ul style="list-style-type: none"> o Reach the local community with our official social media o Show up on Google with our special website options o Promote your event in our busy public spaces • Design services - <ul style="list-style-type: none"> o Stand out o Bespoke for you, from our professional design team • Printing services- <ul style="list-style-type: none"> o All your printing needs in one place o Signs, flyers, agendas, welcome banners, and more <p>Packages available from as little as £30.</p> <p>To find out more contact 01527 881296 or venues@bromsgrove.gov.uk.</p> <p>www.bromsgrove.gov.uk/venues</p>	<p>Please contact us £30-£100</p> <p>10.00</p> <p>100.00</p> <p>50.00</p> <p>50.00</p> <p>25.00</p> <p>25.00</p> <p>0.00</p> <p>50.00</p> <p>0.00</p>	<p></p> <p>0.00%</p> <p>2.50%</p> <p>2.50%</p> <p>2.50%</p> <p>2.50%</p> <p>0.00%</p> <p>2.50%</p> <p>0.00%</p>	<p></p> <p>0.00</p> <p>2.50</p> <p>1.30</p> <p>1.30</p> <p>0.60</p> <p>0.60</p> <p>0.00</p> <p>1.30</p> <p>0.00</p>	<p>Please contact us £30-£100</p> <p>10.00</p> <p>Request a quote</p> <p>102.50</p> <p>51.30</p> <p>51.30</p> <p>25.60</p> <p>25.60</p> <p>Request a quote</p> <p>51.30</p> <p>Request a quote</p> <p>Request a quote</p>

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Comments

Full design and print services: cost recovery increase to track materials costs

BROMSGROVE DISTRICT COUNCIL

Community & Housing Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>STRATEGIC HOUSING</u>				
Homeless persons' hostels - to be deleted				
Single room	9.90	0.00%	-9.90	0.00
- Heating	0.60	0.00%	-0.60	0.00
Two single rooms	15.20	0.00%	-15.20	0.00
- Heating	1.40	0.00%	-1.40	0.00
Double room	15.20	0.00%	-15.20	0.00
- Heating	1.40	0.00%	-1.40	0.00
More than one double room	20.90	0.00%	-20.90	0.00
- Heating	2.30	0.00%	-2.30	0.00
Bed and breakfast				
- Single room	16.10	0.00%	0.00	16.10
- Two single rooms	32.50	0.00%	0.00	32.50
- Double room	16.10	0.00%	0.00	16.10
- More than one double room per room	21.00	0.00%	0.00	21.00
- Breakfast				
- adult	2.50	44.00%	1.10	3.60
- child	2.10	0.00%	0.00	2.10
- Storage of effects (per night)	2.60	0.00%	0.00	2.60
- Right to Buy (RTB) Plan Preparation for BDHT	119.70	0.00%	0.00	119.70
- Late Consents to transfer (shared ownership and low cost properties)	250.00	0.00%	0.00	250.00
	25.00	0.00%	0.00	25.00
Private Sector Housing				
Housing Fitness Inspections	150.00	0.00%	0.00	150.00
Registration of housing in multiple occupation:				
per occupant	122.00	2.46%	3.00	125.00
Service and Administration of Improvement Prohibition, Hazard Awareness or Emergency Measures Notices * under Housing Act 2004, per hour	34.00	2.94%	1.00	35.00
Enforcement of Statutory Notices, Supervision of Work in Default etc.	Actual + 10% Admin fee			Actual + 10% Admin fee
- Valuation Fee (relating to properties of 30% ownership)	225.00	11.11%	25.00	250.00
*Based on salary of employee				

Comments -

Private Sector Housing charges based on costs exercises- adjusted to account for increase in officer costs + oncosts / overheads, except Housing Fitness Inspections (Immigration) which already exceeds cost coverage.

The amount charged for Breakfast has been increased to reflect the housing benefit rate for both children and adults. The establishments that we use provide facilities in clients rooms that enable them to provide their own breakfast or make a separate charge themselves if clients want to purchase a breakfast. However with a very fluid situation at the moment we need to keep this in and bring the charge up to date.

The valuation fee of £225 is increasing to £250 to meet the cost that BDC is charged by the valuer. This cost is recouped from the seller.

All fees relating to Burcot Hostel need to be deleted as the hostel has been decommissioned.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
LIFELINE				
- Installation Fee	52.00	0.00%	0.00	52.00
- Lifeline (per week)	4.15	2.50%	0.10	4.25
- Replacement Pendant	Cost of product + 17% admin fee			Cost of product + 17% admin fee
- Key Safe	Manufacturers cost + 17% admin fee			Manufacturers cost + 17% admin fee
- GSM Alarm Hire	5.90	-6.78%	-0.40	5.50
- GPS Tracker Hire	7.00	0.00%	0.00	7.00
- Daily Living Activity Equipment	7.00	0.00%	0.00	7.00
HIRE PRODUCTS				
Hire of smoke alarm per week (hard wired, serviced smoke alarm)	1.37	2.50%	0.03	1.40
CO2 Detector per week	1.37	2.50%	0.03	1.40
Bogus Caller Panic Button	1.37	2.50%	0.03	1.40
Flood Detector	1.37	2.50%	0.03	1.40
Falls Detector	1.37	2.50%	0.03	1.40
Additional pendant	1.37	2.50%	0.03	1.40
Temperature extreme sensor	1.37	2.50%	0.03	1.40

Comments

All prices listed except for installation fee, replacement pendant and keysafe are a weekly fee. Installation fee has not been increased to remain competitive in the market place. Lifeline increase of 10p to £4.25 remains cheaper than other local providers and represents good value for money. GSM Alarm Hire has been reduced due to reduction in GSM costs. GPS Tracker and Daily Living Equipment to remain at the same price due to reduction in GSM charges and to remain competitive. Hire of products price increase is in line with manufacturers price increase.

BROMSGROVE DISTRICT COUNCIL

Environmental Services

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>CEMETERY</u>				
Interments in a grave				
- children aged under 1 year	No Charge		No Charge	No Charge
- children aged under 1 year (non resident)	114.00	0.00%	0.00	114.00
- children aged 1 year - 17 years	No Charge		No Charge	No Charge
- children aged 1 year - 17 years (non resident)	166.00	0.00%	0.00	166.00
- persons aged 18 and over	636.00	0.00%	0.00	636.00
Interment in a bricked grave				
Interment of cremated remains				
Interment of Cremated Remains (under 17 years non residents only)	211.00	0.00%	0.00	211.00
	78.00	0.00%	0.00	78.00
Scattering cremated remains in grave				
	89.00	0.00%	0.00	89.00
Exclusive rights of burial (75-year grants)				
- adult grave space	1,603.00	0.00%	0.00	1,603.00
- child grave space	292.00	0.00%	0.00	292.00
- cremated remains plot	612.00	0.00%	0.00	612.00
Renewal of expired deed (single fee charged in all cases)				
-Burial	457.00	0.00%	0.00	457.00
-Cremated remains	179.00	0.00%	0.00	179.00
-Ashes grave purchased in reserve	733.00	0.00%	0.00	733.00
- Full grave purchased in reserve	1,969.00	0.00%	0.00	1,969.00
- Disinterment of Remains - Cremated Remains	557.00	0.00%	0.00	557.00
- Wooden cremated remains casket	97.00	0.00%	0.00	97.00
Memorials				
	104.00	0.00%	0.00	104.00
Bench with 10 year lease & top rail engraving (max 40 letters) - £800.00	863.00	0.00%	0.00	863.00
Bench with 10 year lease & standard silver plaque (max 60 letters) - £760.00	820.00	0.00%	0.00	820.00
Bench replacement plaque - £110.00	118.00	0.00%	0.00	118.00
-Assignment / Transfer of Exclusive Right of Burial	104.00	0.00%	0.00	104.00
Exhumation Ground works	211.00	0.00%	0.00	211.00
New Container	97.00	0.00%	0.00	97.00
Officer time	216.00	0.00%	0.00	216.00
Cremator usage	33.00	0.00%	0.00	33.00
Certified copy of entry	23.00	0.00%	0.00	23.00

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Bird bath memorial				
5 Year Lease				
- size 1 (small)	210.00	0.00%	0.00	210.00
- size 2	234.00	0.00%	0.00	234.00
- size 3	258.00	0.00%	0.00	258.00
- size 4	280.00	0.00%	0.00	280.00
- size 5 (large)	304.00	0.00%	0.00	304.00
10 Year Lease				
- size 1 (small)	327.00	0.00%	0.00	327.00
- size 2	351.00	0.00%	0.00	351.00
- size 3	373.00	0.00%	0.00	373.00
- size 4	397.00	0.00%	0.00	397.00
- size 5 (large)	421.00	0.00%	0.00	421.00
20 Year Lease				
- size 1 (small)	444.00	0.00%	0.00	444.00
- size 2	467.00	0.00%	0.00	467.00
- size 3	490.00	0.00%	0.00	490.00
- size 4	514.00	0.00%	0.00	514.00
- size 5 (large)	538.00	0.00%	0.00	538.00
Motif	117.00	0.00%	0.00	117.00
Memorial Vaults				
Double unit - 20 year lease in first interment and casket	1,310.00	0.00%	0.00	1,310.00
2nd interment of remains including casket	181.00	0.00%	0.00	181.00
Inscribed tablet of upto 80 letters	147.00	0.00%	0.00	147.00
Additional letters (per letter)	4.20	0.00%	0.00	4.20
Standard Motif	105.00	0.00%	0.00	105.00
Photo of 1 person	126.00	0.00%	0.00	126.00
Photo of 2 people	199.00	0.00%	0.00	199.00
Photo of 3 people	257.00	0.00%	0.00	257.00
Other items are available but quoted individually	QUOTED INDIVIDUALLY			QUOTED INDIVIDUALLY
Memorial Posts				
Memorial plaque - 3 year lease	251.00	0.00%	0.00	251.00
Motif	47.00	0.00%	0.00	47.00
Replacement Plaque	126.00	0.00%	0.00	126.00
Private Memorial Garden				
Including memorial - 20 year lease	1,678.00	0.00%	0.00	1,678.00
Barbican Memorial				
Inscribed tablet including 3 year lease	262.00	0.00%	0.00	262.00
Standard Motif	105.00	0.00%	0.00	105.00
Photo of 1 person	126.00	0.00%	0.00	126.00
Photo of 2 people	199.00	0.00%	0.00	199.00
Photo of 3 people	257.00	0.00%	0.00	257.00
Other items are available but quoted individually				

Comments

September CPI figure is 0.5% and equivalent RPI figure is 1.1% either of these measure would normally be used to apply a nominal inflationary increase but due to the historically low rates the recommendation is to not apply an increase to fees at this time. As per last year Bereavement Services would retain the option to vary fees by up to 25% should either the inflationary pressures change in the financial year 2021-22 or other costs increase such as utilities or other supplies

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
REFUSE COLLECTION				
<u>Bulky Household Waste</u>				
Proposed Charges				
The Bulky Service operates based on a standard unit price based on size and weight, with collection from the				
Bulky collection - single unit*	8.50	5.88%	0.50	9.00
*Depending on size items maybe charged for as a multiple of units				
Items that are classed by WCC as non domestic waste	Quotation			Quotation
Items not on the boundary of the property	Quotation		Quotation	Quotation
Litter and Dog Bins (Yearly Charge)				
High Usage Site First Bin	850.00	0.00%	0.00	850.00
High Usage Site Additional Bins (each)	350.00	0.00%	0.00	350.00
Medium Usage Site First Bin	425.00	0.00%	0.00	425.00
Medium Usage Site Additional Bins (each)	175.00	0.00%	0.00	175.00
Low Usage Site First Bin	210.00	0.00%	0.00	210.00
Low Usage Site Additional Bins (each)	90.00	0.00%	0.00	90.00
Investigation of Abandoned Vehicles on Private Land				
Per Vehicle	60.00	0.00%	0.00	60.00
		0.00%		
Mechanically Sweep Private Road / Car Park - Callout Fee	0.00	0.00%	0.00	0.00
Mechanically Sweep Private Road / Car Park - Sweeper per Hour + disposal costs	50.00	0.00%	0.00	50.00
Garden Waste Collection Service (2021/23)				
Re-issue of service	46.00	0.00%	0.00	46.00
	40.00	0.00%	0.00	40.00
Comments				
Garden Waste charge is for 22/23 - officers will be reviewing the impact of the garden waste service operating over this winter and if successful we will bring future service proposals forward				
Electronic Payments only				

BROMSGROVE DISTRICT COUNCIL**Environmental Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>CAR PARKS</u>				
Churchfields Multi-storey				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	3.00	0.00%	0.00	3.00
New Road				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
North Bromsgrove				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
Parkside				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
School Drive				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
Stourbridge Road				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
Recreation Road South				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
Not exceeding four hours	3.20	0.00%	0.00	3.20
Not exceeding five hours	4.00	0.00%	0.00	4.00
Not exceeding Six hours	6.40	0.00%	0.00	6.40
Not exceeding Seven hours	8.80	0.00%	0.00	8.80
Not exceeding Eight hours	11.20	0.00%	0.00	11.20
Windsor Street				
Not exceeding 30 minutes	0.50	0.00%	0.00	0.50
Not exceeding one hour	1.00	0.00%	0.00	1.00
Not exceeding two hours	2.00	0.00%	0.00	2.00
St John Street				
Not exceeding 30 minutes	0.50	0.00%	0.00	0.50
Not exceeding one hour	1.00	0.00%	0.00	1.00
Not exceeding two hours	2.00	0.00%	0.00	2.00
Not exceeding three hours	3.00	0.00%	0.00	3.00
Season Tickets (valid at long stay car parks only)				
Annual	320.00	0.00%	0.00	320.00
Quarterly	80.00	0.00%	0.00	80.00
Season Tickets (valid at Churchfields Road car park only)				
Annual	215.00	0.00%	0.00	215.00
Quarterly	53.75	0.00%	0.00	53.75
Season Tickets (valid at Alvechurch Sports and Social club car park only)				
Annual	250.00	0.00%	0.00	250.00
Quarterly	62.50	0.00%	0.00	62.50
Parking Fines PCN's On Street				
Certain Contraventions	70.00	0.00%	0.00	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00
Other contraventions	50.00	0.00%	0.00	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00
<i><u>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</u></i>				
Parking Fines PCN's Off Street				
Certain Contraventions	70.00	0.00%	0.00	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00
Other contraventions	50.00	0.00%	0.00	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00
These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)				

Car Park charges only apply everyday

Comments

CLIr May, portfolio holder has agreed that there will be no increase next year. Parking fines are set by statute

BROMSGROVE DISTRICT COUNCIL

Financial and Customer Service

Roundings are generally rounded to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
LOCAL TAX COLLECTION				
- Council Tax Court Costs (includes Magistrates Court fee of 50p)	66.50	2.50%	1.00	67.50
- NNDR Court Costs (includes Magistrates Court fee of 50p)	96.50	2.50%	1.00	97.50
- Magistrates' court fee (added to both council tax and NNDR Summons)	0.50	0.00%	0.00	0.50

Comments

Fees increased in line with full cost recovery

BROMSGROVE DISTRICT COUNCIL**Legal, Democratic and Property Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>ELECTORAL REGISTRATION</u>				
<u>Register Sales*</u>				
In data form				
- basic fee	20.00	0.00%	0.00	20.00
- for each 1,000 names or part thereof	1.50	0.00%	0.00	1.50
In printed form				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	5.00	0.00%	0.00	5.00
<u>Marked Election Register Sales*</u>				
In data form				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	1.00	0.00%	0.00	1.00
In printed form				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	2.00	0.00%	0.00	2.00
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00%	0.00	5.00
<u>Miscellaneous Charges</u>				
* Address labels printed	13.50	0.00%	0.00	13.50
* - for each 1,000 properties or part thereof	6.80	0.00%	0.00	6.80
- street list	13.50	0.00%	0.00	13.50
* - Data Property Addresses	24.50	0.00%	0.00	24.50
* - For each 1,000 properties or part thereof	1.90	0.00%	0.00	1.90
<u>Comments</u>				
No proposed changes as most charges are prescribed by legislation				
<u>LEGAL</u>				
- Legal work (per hour)	142.90	2.75%	3.90	146.80
- Legal Consent - Admin Fee	25.40	2.75%	0.70	26.10
- RTB	199.60	2.75%	5.50	205.10
- Consent for proposed works	156.90	2.75%	4.30	161.20
- Retrospective Consent	165.10	2.75%	4.50	169.60
Garden License	243.10	2.75%	6.70	249.80
Wayleave Agreement	364.70	2.75%	10.00	374.70
Deed of Grant or Easement	382.20	2.75%	10.50	392.70

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
License to Assign	382.20	2.75%	10.50	392.70
Rent Deposit Deed	382.20	2.75%	10.50	392.70
Authorised Guarantee Agreement	382.20	2.75%	10.50	392.70
License for Alterations	382.20	2.75%	10.50	392.70
License to Sublet	382.20	2.75%	10.50	392.70
Deed of Variation	382.20	2.75%	10.50	392.70
Grant of Lease	516.90	2.75%	14.20	531.10
Extended Lease	516.90	2.75%	14.20	531.10
Deed of Surrender	382.20	2.75%	10.50	392.70
Tenancy at Will	382.20	2.75%	10.50	392.70
Renewal of Lease	382.20	2.75%	10.50	392.70
Section 106:				
- Private Owner	534.00	2.75%	14.70	548.70
- Each additional unit added (up to a maximum of £1,650)	66.80	10.00%	6.70	73.50
- Affordable housing schemes	1,002.50	2.75%	27.60	1,030.10
- Deed of Variation	381.00	2.75%	10.50	391.50
- Fee for agreeing a unilateral undertaking	381.00	2.75%	10.50	391.50
Other Fees				
- Fees for sale of property under Low Cost Housing Scheme	262.70	2.75%	7.20	269.90
- Fees for purchase of additional 30% Share	171.40	2.75%	4.70	176.10
- Fees for preparation of Deed of postponement	111.90	2.75%	3.10	115.00
- Administration fee for the grant of licences for more than 12 months	62.90	2.75%	1.70	64.60
- Issuing of consents (transfer of mortgage)	74.20	2.75%	2.00	76.20
Minor land sales up to £10,000	501.90	2.75%	13.80	515.70
Major Land sales £10,000+ 2.75% of purchase price with a minimum charge of £500	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Major Land sales £50,000+ 2.75% of purchase price with a minimum charge of £750	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Deed of Release of Covenant	382.20	2.75%	10.50	392.70
- Footpath Diversion Orders	2,131.00	2.75%	58.60	2,189.60
Comments -	The charges have been increased in line with cost recovery. The 10% increase for S106s will only affect larger developments, costs can be complex and have not increased to reflect the work. The transfer to an hourly rate has not worked in practice so this is a better way of ensuring costs are adequately covered.			
LAND SEARCHES				
Single Con29 Question				
Official Certificate of Search (LLC1) only	28.40		0.80	29.20
CON29R Enquiries of Local Authority (2016)				
- Residential	110.70		0.90	111.60
- Commercial	155.40		0.90	156.30
Standard Search Fee: LLC1 and CON 29R combined				

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
- Residential	139.10		3.80	142.90
- Commercial	183.80		5.10	188.90
CON 29O Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	13.10		0.40	13.50
(Questions 7,10,12,13,14,16-21) per question	6.60		0.20	6.80
(Question 22)	28.00	7.14%	2.00	30.00
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	51.30		1.40	52.70
Question 4	15.40		0.40	15.80
Each additional parcel of land (LLC1 and CON29R)	24.00		0.70	24.70
Refresher Search - to be deleted	41.40		-41.40	0.00
Expedited (within 48 hrs)	32.80		0.90	33.70
Comments -				
Costs increased are done on a cost recovery basis.				
"The "Refresher Search" – can be removed as it is not a search that is used."				
<u>PARKSIDE SUITE</u>				
<u>Per Hour (Suggest min Hire of 2hrs)</u>				
Main Room				
Community Group	23.00	0.00%	0.00	23.00
Regular Hire	35.00	0.00%	0.00	35.00
Commercial Hire	46.00	0.00%	0.00	46.00
Committee Room				
Community Group	13.00	0.00%	0.00	13.00
Regular Hire	19.00	0.00%	0.00	19.00
Commercial Hire	25.50	0.00%	0.00	25.50
Committee Room 2 – Full Day				
Community Group	75.00	0.00%	0.00	75.00
Regular Hire	88.00	0.00%	0.00	88.00
Commercial Hire	106.00	0.00%	0.00	106.00
Committee Room 2 – Half Day				
Community Group	45.00	0.00%	0.00	45.00
Regular Hire	60.00	0.00%	0.00	60.00
Commercial Hire	72.00	0.00%	0.00	72.00
Committee Room 2 – per hour (min 2Hours)				
Community Group	17.00	0.00%	0.00	17.00
Regular Hire	22.00	0.00%	0.00	22.00
Commercial Hire	30.00	0.00%	0.00	30.00
Combined				
Community Group	31.00	0.00%	0.00	31.00
Regular Hire	49.00	0.00%	0.00	49.00
Commercial Hire	67.50	0.00%	0.00	67.50

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>Half Day up to 5pm (max 4hrs)</u>				
Main Room				
Community Group	86.00	0.00%	0.00	86.00
Regular Hire	105.00	0.00%	0.00	105.00
Commercial Hire	172.50	0.00%	0.00	172.50
Committee Room				
Community Group	38.00	0.00%	0.00	38.00
Regular Hire	52.00	0.00%	0.00	52.00
Commercial Hire	65.00	0.00%	0.00	65.00
Combined				
Community Group	105.00	0.00%	0.00	105.00
Regular Hire	150.00	0.00%	0.00	150.00
Commercial Hire	215.00	0.00%	0.00	215.00
<u>Full Day Up to 5pm</u>				
Main Room				
Community Group	160.00	0.00%	0.00	160.00
Regular Hire	200.00	0.00%	0.00	200.00
Commercial Hire	280.00	0.00%	0.00	280.00
Committee Room				
Community Group	65.00	0.00%	0.00	65.00
Regular Hire	78.00	0.00%	0.00	78.00
Commercial Hire	96.00	0.00%	0.00	96.00
Combined				
Community Group	205.00	0.00%	0.00	205.00
Regular Hire	260.00	0.00%	0.00	260.00
Commercial Hire	345.00	0.00%	0.00	345.00
<u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u>				
	345.00	0.00%	0.00	345.00
Only half day and full day rates allowed for weekends. No hourly rates.				
All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight				
Sunday hire rates by negotiation.				
Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.				
<u>Customer Services</u>				
Interview rooms (based at the service centre)				
- Per Full day (9am - 5pm)	44.40	0.00%	0.00	44.40
- Per Half day (9am-1pm/1pm-5pm)	27.80	0.00%	0.00	27.80
- Per hour (1Full hour only)	9.50	0.00%	0.00	9.50

Comments

No changes for 2021/22 as we wish to retain our current customer base and ensure bookings return to us after the covid epidemic. We want to ensure we remain affordable and competitive to encourage new business and support those who have suffered through the pandemic

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>Bromsgrove Markets</u>				
3 x 3 Market Stall (per day)				
Tuesday Regular Trader	26.50	0.00%	0.00	26.50
Tuesday Casual Trader	28.50	0.00%	0.00	28.50
Each additional stall requested	11.50	0.00%	0.00	11.50
Friday Regular Trader	30.50	0.00%	0.00	30.50
Friday Casual Trader	32.50	0.00%	0.00	32.50
Each additional stall requested	11.50	0.00%	0.00	11.50
Saturday Regular Trader	32.50	0.00%	0.00	32.50
Saturday Casual Trader	34.50	0.00%	0.00	34.50
Each additional stall requested	12.00	0.00%	0.00	12.00
All 3 days (Annual booking per week) - Charge to be deleted	80.70	0.00%	-80.70	0.00
All 3 days (Casual booking per week) - Charge to be deleted	86.70	0.00%	-86.70	0.00
6 x 3 Market Stall				
Tuesday Regular Trader - Charge to be deleted	38.00	0.00%	-38.00	0.00
Tuesday Casual Trader - Charge to be deleted	40.00	0.00%	-40.00	0.00
Friday Regular Trader - Charge to be deleted	41.00	0.00%	-41.00	0.00
Friday Casual Trader - Charge to be deleted	44.00	0.00%	-44.00	0.00
Saturday Regular Trader - Charge to be deleted	44.00	0.00%	-44.00	0.00
Saturday Casual Trader - Charge to be deleted	46.50	0.00%	-46.50	0.00
All 3 days (Annual booking per week) - Charge to be deleted	111.00	0.00%	-111.00	0.00
All 3 days (Casual booking per week) - Charge to be deleted	121.40	0.00%	-121.40	0.00
Catering Van				
Tuesday Regular Trader	25.50	0.00%	0.00	25.50
Tuesday Casual Trader	30.00	0.00%	0.00	30.00
Friday Regular Trader	29.50	0.00%	0.00	29.50
Friday Casual Trader	34.00	0.00%	0.00	34.00
Saturday Regular Trader	31.50	0.00%	0.00	31.50
Saturday Casual Trader	36.00	0.00%	0.00	36.00
All 3 days (Annual booking per week) - Charge to be deleted	78.00	0.00%	-78.00	0.00
All 3 days (Casual booking per week) - Charge to be deleted	83.60	0.00%	-83.60	0.00
Table only booking for Craft Markets (only available in good weather)				
First two 5ft tables	15.00	0.00%	0.00	15.00
each additional table	5.00	0.00%	0.00	5.00

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
Electric				
Regular 3 day traders	9.20	0.00%	0.00	9.20
Casual/Single day traders per day	5.00	0.00%	0.00	5.00
Trade Waste Collection				
Regular 3 day traders	2.60	0.00%	0.00	2.60
Casual/Single day traders	5.00	0.00%	0.00	5.00
<u>Other Market Charges - New Charges</u>				
Vintage, Craft and Food Markets				
Single Stall	0.00	0.00%	20.00	20.00
Additional stalls	0.00	0.00%	10.00	10.00
Catering units/pitch	0.00	0.00%	15.00	15.00
Sunday Food Festival Markets				
Price by negotiation to include staff on cost and overtime	0.00	0.00%	0.00	price on negotiation
Seasonal Traders				
Seasonal supplement per stall for seasonal adhoc traders in December	0.00	0.00%	5.00	5.00
Market Hire				
Hiring cost of providing a market to Parish Councils or other organisations	0.00	0.00%	700.00	700.00
Trader Incentive Scheme				
New traders attending the market on a Tuesday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	14.25	14.25
New traders attending the market on a Friday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	15.25	15.25
New traders attending the market on a Saturday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	17.25	17.25

Comments

We are not increasing the fees and charges this year to support traders after the difficult year 2020/21. Any increase could have a detrimental effect on traders attending and could result in the reduction of footfall not only to the market but also to the town centre itself

3 day booking to be deleted due to being replaced by the dialy breakdowns.

6m X 3m Market Stalls to be deleted as markets gazebos are charged on a single gazebo rate (3m x 3m) and any additional gazebos are charged at the additional stall rate as some traders have 4 and 5 gazebos

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>Property Services - New Charges</u>				
Minor Land Sales Request for Information	0.00	0.00%	52.90	52.90
Minor Land Sales Full Application	0.00	0.00%	387.35	387.35
Advertising - Estimated Fee	0.00	0.00%	657.30	657.30
Surveyors Fees - Estimated Fee	0.00	0.00%	528.25	528.25
<u>Comments</u> New charges for 2021/22 and fees are calculated using a cost recovery basis.				

BROMSGROVE DISTRICT COUNCIL

Planning, Regeneration and Leisure Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
Development Management				
High Hedge Complaints	595.10	0.00%	0.00	595.10
High Hedge Complaints - reduced for people on benefits	237.60	0.00%	0.00	237.60
Pre Application Fee				
Residential Development/ Development Site Area/Proposed Gross Floor Area				
Householder Development	100.00	2.70%	3.00	103.00
1* Dwelling	216.00	2.70%	6.00	222.00
2-4 Dwellings	324.00	2.70%	9.00	333.00
5-9 Dwellings	649.00	2.70%	17.00	666.00
10 - 49 Dwellings	1,298.00	2.70%	35.00	1,333.00
50 - 99 Dwellings	2,379.00	2.70%	64.00	2,443.00
100 - 199 Dwellings	3,245.00	2.70%	88.00	3,333.00
200+ Dwellings	4,326.00	2.70%	117.00	4,443.00
* includes one-for-one replacements				
Non-residential development (floor space)				
Floor area is measured externally				
Less than 500sqm	300.00	2.70%	8.00	308.00
500 - 999sqm	541.00	2.70%	15.00	556.00
1000 - 1999sqm	1,082.00	2.70%	29.00	1,111.00
2000 - 4999sqm	2,163.00	2.70%	58.00	2,221.00
5000 - 9999sqm	2,704.00	2.70%	73.00	2,777.00
10,000sqm or greater	3,245.00	2.70%	88.00	3,333.00
Non-residential development (site area) where no building operations are proposed				
Less than 0.5ha	325.00	2.70%	9.00	334.00
0.5 - 0.99ha	649.00	2.70%	17.00	666.00
1 - 1.25ha	1,082.00	2.70%	29.00	1,111.00
1.26 - 2ha	2,163.00	2.70%	58.00	2,221.00
2ha or greater	3,245.00	2.70%	88.00	3,333.00
Variation/removal of conditions and engineering operations (flat fee)	200.00	2.70%	5.00	205.00
Recovering Costs for seeking specialist advice in connection with Planning proposals	Full recovery cost		0.00	Full recovery cost
Obligations where the Council is the recipient				
All contributions (financial or non-monetary) - PER OBLIGATION	290.00	2.70%	8.00	298.00
Pre-commencement trigger - PER OBLIGATION	100.00	2.70%	3.00	103.00
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	150.00	2.70%	4.00	154.00
Other obligations (eg. Occupation restrictions or removal of Permitted Development rights) - PER CLAUSE	120.00	2.70%	3.00	123.00
Obligations for another signatory (eg. Worcestershire County Council)				
All contributions (financial or non-monetary) - PER OBLIGATION	175.00	2.70%	5.00	180.00
Pre-commencement trigger - PER OBLIGATION	60.00	2.70%	2.00	62.00
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	90.00	2.70%	2.00	92.00
Ongoing Monitoring of large sites	400.00	2.70%	10.00	410.00

Fee Concessions

Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building.

Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.

Comments

Pre application advice; This is a discretionary service provided alongside the main focus of the Development Management Team, which is to determine planning applications in a timely matter with decisions that withstand scrutiny at appeal if required. Against the backdrop of reduced staff resources (because of recruitment difficulties), it is not always possible to meet the demand for pre application advice. In addition, even if fully resourced, demand for pre application advice is subject to variations outside of the control of the Council and thus income is always variable. It is not possible to have a cost neutral position related to pre application fees because the pre application fee can only be a proportion of the nationally set planning application fee, or applicants would just go straight to the submission of an application, which would lose this variable income stream and result in poorer quality applications. A balance is struck by applying a percentage increase across the development types.

Monitoring of Legal agreements Development Management; 2010 CIL Regulations (as amended) Regulation 122 enables Fees to be collected for the monitoring of planning obligations. The fee needs to be fair and reasonably related in scale and kind to the development and not exceed the authority's estimate of its cost of the monitoring. This charge was introduced last year and a 2.7% increase across the relevant categories is proposed.

Specialist Reports and advice in Development Management; Full recovery of these costs was introduced last year. This is proposed to remain as is.

BUILDING CONTROL -2021 - VAT AT 20%

Explanatory notes

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc.

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

7. The additional charge refers to electrical works undertaken by a non qualified person who is unable to certify their work to appropriate electrical regulations.

Other information

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

Bromsgrove 01527 881402

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>TABLE A: Standard Charges for the Creation or Conversion to New Housing</u>				
Application Charge	Please Ring for Quote			Please Ring for Quote
Regularisation Charge	Please Ring for Quote			Please Ring for Quote
Additional Charge	Please Ring for Quote			Please Ring for Quote
<u>TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)</u>				
Application Charge - New	Please Ring for Quote			Please Ring for Quote
Regularisation Charge - New	Please Ring for Quote			Please Ring for Quote
Additional Charge - New	Please Ring for Quote			Please Ring for Quote
Garage Conversion to habitable room				
Application Charge	375.00	0.00%	0.00	375.00
Regularisation Charge	450.00	0.00%	0.00	450.00
Additional Charge	Please contact us			Please contact us
Electrical works by non-qualified electrician				
Application Charge	Please contact us			Please contact us
Regularisation Charge	Please contact us			Please contact us
Additional Charge	N/A			N/A
Renovation of thermal element				
Application Charge	231.00	0.00%	0.00	231.00
Regularisation Charge	275.00	0.00%	0.00	275.00
Additional Charge	N/A			N/A
Installing steel beam(s) within an existing house				
Application Charge	225.00	0.00%	0.00	225.00
Regularisation Charge	270.00	0.00%	0.00	270.00
Additional Charge	N/A			N/A
Window replacement				
Application Charge	225.00	0.00%	0.00	225.00
Regularisation Charge	270.00	0.00%	0.00	270.00
Additional Charge	N/A			N/A
Installing a new boiler or wood burner etc.				
Application Charge	440.00	0.00%	0.00	440.00
Regularisation Charge	530.00	0.00%	0.00	530.00
Additional Charge	N/A			N/A
<u>TABLE C: All Other works - Alterations and new build</u>				
Application Charge	Please Contact Us			Please Contact Us
Regularisation Charge	Please Contact Us			Please Contact Us

For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

Building Control – Supplementary Charges

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).

Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived.

A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

ARCHIVED APPLICATIONS

Process request to re-open archived building control file, resolve case and issue completion certificate (Administration Fee)	55.40	0.00%	0.00	55.40
Each visit to site in connection with resolving archived building control cases (Per Site Visit)	72.30	0.00%	0.00	72.30

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
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WITHDRAWN APPLICATIONS

Process request	55.40	0.00%	0.00	55.40
With additional fees of:				
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee		refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Building Notice application where inspections have taken place	refund submitted fee less admin fee, less £72.30 per site visit made		refund submitted fee less admin fee, less £65.90 per site visit made	refund submitted fee less admin fee, less £72.30 per site visit made
Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less admin fee		refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Full Plans application after plan check but before any inspections on site	refund inspection fee (where paid up-front) less admin fee		refund inspection fee (where paid up-front) less admin fee	refund inspection fee (where paid up-front) less admin fee
Withdraw Full Plans application after plan check and after site inspections made	refund any paid inspection fee less admin fee, less £72.30 per site inspection made		refund any paid inspection fee less admin fee, less £65.90 per site inspection made	refund any paid inspection fee less admin fee, less £72.30 per site inspection made

RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS

Process request to re-invoice inspection fee to new addressee or issue copies of previously issued Completion Certificates, Plans Approval Notices or Building Notice acceptances.
Optional Consultancy Services

Charges Note

Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service. Inspection fees equate to 70% of the total fee payable for a project.

Comments

In accordance with the Local Authority (Building Regulations) Fees and Charges regulations 2010, the building control service is required to be cost neutral on a 1 year rolling balance. No significant profit is permitted. Last year Bromsgrove Council made a small surplus. It is proposed therefore to make no changes to fees and charges for 21/22. Individually determined fees will reflect any minor changes in the service hourly rate

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
SPORTS DEVELOPMENT				
Community exercise class	3.50	0.00%	0.00	3.50
Specialised health class	3.50	0.00%	0.00	3.50
Primary Sports Project (Standard Curriculum)	30.00	0.00%	0.00	30.00
Primary Sports Project (Specialist Curriculum)	35.00	0.00%	0.00	35.00
Inclusive activities (hourly rate)	3.30	0.00%	0.00	3.30
Inclusive activities (90 minute rate)	3.80	0.00%	0.00	3.80
Inclusive activities (2 hour rate)	4.40	0.00%	0.00	4.40
Multi Skills clubs	4.00	0.00%	0.00	4.00
Community Gymnastics	4.00	0.00%	0.00	4.00
Couch 2 5k	1.00	0.00%	0.00	1.00
PSI Falls Prevention	3.50	0.00%	0.00	3.50

Comments

We do not propose to increase any of our fees and charges this year. We made a like for like comparison between September 2019 and September 2020 participation levels and this shows an on average decrease in attendance of 45%. September was the first month that we can make a like for like comparison because this is the first month that the sessions have come back into operation in full since the beginning of the Covid 19 pandemic. To accompany this quantity based data we have consulted with our customer base and we know that this drop off in participation is due in the main to the public's concerns about safety during the Covid crisis. Alongside this we are aware of the importance of this physical activity work during this pandemic for health reasons in particular for residents with underlying health conditions. We do not recommend reducing our fees and charges because of the impact on our income however in order to safeguard the increase in participation during this difficult time for communities we recommend encouraging customers to participate via not increasing the fees. To further substantiate our recommendation we can explain that if the decision was made to increase fees and charges by 2.75% this would amount to £151 extra income in Bromsgrove if we secure the same levels of income as was the case during 2019/20. On this basis, our recommendation is that the benefits of remaining at standstill outweigh the benefits of increasing the fees and charges.

SANDERS PARK

Tennis Courts (per court per Hour)				
- Adult	7.55	0.00%	0.00	7.55
- Adult & Junior	6.60	0.00%	0.00	6.60
- Junior/Senior Citizen	5.05	0.00%	0.00	5.05
Tennis Courts (per court per 1 and 1/2 Hour)				
- Adult	11.00	0.00%	0.00	11.00
- Adult & Junior	9.50	0.00%	0.00	9.50
- Junior/Senior Citizen	8.50	0.00%	0.00	8.50
Bowls				
- Adult (per hour)	8.00	0.00%	0.00	8.00
- Junior (per hour)	4.20	0.00%	0.00	4.20
- Senior Citizen (per hour)	5.50	0.00%	0.00	5.50
- Adult (season ticket)	53.50	0.00%	0.00	53.50
- Junior (season ticket)	29.00	0.00%	0.00	29.00
- Senior Citizen (season ticket)	39.00	0.00%	0.00	39.00

<u>Comments</u>				
No increases due to COVID-19 and promoting outdoor activity and wellbeing				
Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<u>OTHER RECREATION GROUNDS AND OPEN SPACES</u>				
Football				
SENIOR 11 a side with changing				
Match games	55.00	0.00%	0.00	55.00
SENIOR 11 a side without changing				
Match games	40.00	0.00%	0.00	40.00
JUNIOR 9 or 11 a side with changing				
Match games	30.00	0.00%	0.00	30.00
per season (x 12 games)	360.00	0.00%	0.00	360.00
JUNIOR 9 or 11 a side without changing				
Match games	22.50	0.00%	0.00	22.50
per season (x 12 games)	270.00	0.00%	0.00	270.00
MINI FOOTBALL 5 or 7 a side				
Match games	16.50	0.00%	0.00	16.50
per season (x 12 games)	198.00	0.00%	0.00	198.00
Fairs				
Boleyn Road, Frankley				
- fairs (per day)	473.80	0.00%	0.00	473.80
- deposit	2,166.70	0.00%	0.00	2,166.70
Market Street Recreation Ground				
- fairs (per day)	477.35	0.00%	0.00	477.35
- deposit	2,187.75	0.00%	0.00	2,187.75
<p>One free day is allowed for each of the above bookings by fairs/circuses. Other hiring's – charge to be decided at the time of application. Football pitches and parks are not available for any organised football activity during the period June 1st to July 15th. This is to allow the pitches a rest period and for maintenance work to take place. After this date any organised football training must be paid for at a cost of £10 per session for one team and a negotiated price for more than one team. Please contact the Parks Team to book this, pitches will be allocated at our discretion.</p>				
<u>Comments</u>				
We are proposing no changes at all to football fees and charges for the coming year as we had a considerable increase last year. We are proposing no changes to funfairs due to COVID measures required to be implemented by local business.				
<u>ALLOTMENTS</u>				
<i>(Charge is for October 2014 - September 2015)</i>				
- Rent per acre equivalent to 0.404685 hectares	1,173.10	0.00%	0.00	1,173.10
- Rent per 3/4 acre equivalent to 0.303514 hectares	787.80	0.00%	0.00	787.80
- Rent per 1/2 acre equivalent to 0.202342 hectares	467.50	0.00%	0.00	467.50
- Rent per 1/4 acre equivalent to 0.101171 hectares	214.80	0.00%	0.00	214.80

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
- Rent per 1/16 acre equivalent to 0.25529 hectares	49.40	0.00%	0.00	49.40
- Rent per 1/32 acre equivalent to 0.01264 hectares	34.60	0.00%	0.00	34.60
Comments Fees and charges to be held for one additional year based on 3 year fixed				
Bromsgrove Outdoor Events Hire				
<u>£250 - £1500 Bond Payable</u>				
Events				
Commercial Rates				
Small Attendance = 0 to 99				
Per half day	155.00	0.00%	0.00	155.00
Per Day	282.00	0.00%	0.00	282.00
Medium Attendance = 100 to 499				
Per half day	220.00	0.00%	0.00	220.00
Per Day	378.00	0.00%	0.00	378.00
Large Attendance = 500 to 1999				
Per half day	280.00	0.00%	0.00	280.00
Per Day	472.00	0.00%	0.00	472.00
Community Rates				
Small Attendance = 0 to 99				
Per half day	65.00	0.00%	0.00	65.00
Per Day	106.00	0.00%	0.00	106.00
Medium Attendance = 100 to 499				
Per half day	80.00	0.00%	0.00	80.00
Per Day	134.50	0.00%	0.00	134.50
Large Attendance = 500 to 1999				
Per half day	95.00	0.00%	0.00	95.00
Per Day	166.00	0.00%	0.00	166.00
<u>Charities / Not For Profit Organisations</u>				
Small Attendance = 0 to 99				
Per half day	45.00	0.00%	0.00	45.00
Per Day	74.00	0.00%	0.00	74.00
Medium Attendance = 100 to 499				
Per half day	54.00	0.00%	0.00	54.00
Per Day	89.50	0.00%	0.00	89.50
Large Attendance = 500 to 1999				
Per half day	65.00	0.00%	0.00	65.00
Per Day	118.30	0.00%	0.00	118.30
<u>Fairs & Circuses Min of 3 day Hire</u>				
Small Attendance = 0 to 99 Per Day	440.20	0.00%	0.00	440.20
Additional Costs for Outdoor Event Space:				
Ø Set up and Clearance charged @ 50% of applicable rate				
Ø Any event in excess of 1999 attendees is STN				

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
Additional Costs for Outdoor Fitness Space:				
Ø Set up and Clearance charged @ 50% of applicable rate				
Outdoor Fitness Session				
Commercial Rates (Per Day)				
Summer Fee (Apr to Sept) One day maximum usage per week	400.45	0.00%	0.00	400.45
Summer Fee (Apr to Sept) Two days maximum usage per week	650.00	0.00%	0.00	650.00
Summer Fee (Apr to Sept) Three days maximum usage per week	700.00	0.00%	0.00	700.00
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) Two days maximum usage per week	400.00	0.00%	0.00	400.00
Winter Fee (Oct to Mar) Three days maximum usage per week	600.00	0.00%	0.00	600.00
Annual Fee One day maximum usage per week	520.00	0.00%	0.00	520.00
Annual Fee Two days maximum usage per week	850.00	0.00%	0.00	850.00
Annual Fee Three days maximum usage per week	1,000.00	0.00%	0.00	1,000.00
Community Rates (Per Day)				
Summer Fee (Apr to Sept) One day maximum usage per week	200.00	0.00%	0.00	200.00
Summer Fee (Apr to Sept) Two days maximum usage per week	300.00	0.00%	0.00	300.00
Summer Fee (Apr to Sept) Three days maximum usage per week	350.00	0.00%	0.00	350.00
Winter Fee (Oct to Mar) One day maximum usage per week	80.00	0.00%	0.00	80.00
Winter Fee (Oct to Mar) Two days maximum usage per week	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) Three days maximum usage per week	300.00	0.00%	0.00	300.00
Annual Fee One day maximum usage per week	250.00	0.00%	0.00	250.00
Annual Fee Two days maximum usage per week	450.00	0.00%	0.00	450.00
Annual Fee Three days maximum usage per week	500.00	0.00%	0.00	500.00
Trial fee (1 day per week - MAX 4 week trial)	100.00	0.00%	0.00	100.00
Comments				
No increases due to COVID impact on Leisure industry and event organisers, to provide additional measures and costs to mitigate COVID - 19				

BROMSGROVE DISTRICT COUNCIL**Regulatory Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
<u>TAXI LICENSING</u>				
- Hackney Carriage - excluding vehicle testing	248.00	0.00%	0.00	248.00
- Hackney Carriage vehicle tests	66.00	0.00%	0.00	66.00
- Private Hire - excludes vehicle testing	230.00	0.00%	0.00	230.00
- Private Hire vehicle tests	56.00	0.00%	0.00	56.00
- Private Hire Operator 1 year	296.00	0.00%	0.00	296.00
- Private Hire Operator 5 year	1,124.00	0.00%	0.00	1,124.00
- HC/PH Drivers Licence - 1 year	97.00	0.00%	0.00	97.00
- HC/PH Drivers Licence - 3 year	233.00	0.00%	0.00	233.00
- Meter Test	26.00	0.00%	0.00	26.00
- Hackney Carriage mid-term vehicle test	65.00	0.00%	0.00	65.00
- Private Hire mid-term vehicle test	56.00	0.00%	0.00	56.00
- Test Fee - Within 48 hours	29.00	0.00%	0.00	29.00
- Knowledge test	23.00	0.00%	0.00	23.00
- Administration charge - new applications	37.00	0.00%	0.00	37.00
- Replacement vehicle plate	23.00	0.00%	0.00	23.00
- Replacement Driver's Licence	21.00	0.00%	0.00	21.00
- Trailer Test	21.00	0.00%	0.00	21.00
- Transfer of ownership of licensed vehicle	38.00	0.00%	0.00	38.00
- Criminal Bureau Check	56.00	0.00%	0.00	56.00
- DVLA Check - Electronic	7.00	0.00%	0.00	7.00
- DVLA Check	12.00	0.00%	0.00	12.00
<u>GENERAL LICENSING</u>				
Street Trading				
- Annual Street Trading Consent - Food - Initial - per annum	1,447.00	0.00%	0.00	1,447.00
- Annual Street Trading Consent - Food - Renewal - per annum	1,327.00	0.00%	0.00	1,327.00
- Annual Street Trading Consent - Non Food - Initial - per annum	1,207.00	0.00%	0.00	1,207.00
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,086.00	0.00%	0.00	1,086.00
Animal Activity Licences				

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Hiring out horses, breeding of dogs, providing or arranging the provision of boarding for cats or dogs and selling animals as pets			0.00	
Application Fee	329.00	0.00%	0.00	329.00
Application to vary a licence	240.00	0.00%	0.00	240.00
Inspection Fee (on request of licence holder)	164.00	0.00%	0.00	164.00
Licence Fee - 1 Year	184.00	0.00%	0.00	184.00
Licence Fee - 2 Year	364.00	0.00%	0.00	364.00
Licence Fee - 3 Year	546.00	0.00%	0.00	546.00
Vet Fee Recharge - if applicable	Full Cost Recovery			Full Cost Recovery
Keeping or training animals for exhibition (only)				
Application Fee	219.00	0.00%	0.00	219.00
Application to vary a licence	158.00	0.00%	0.00	158.00
Inspection Fee	163.00	0.00%	0.00	163.00
Licence Fee - 3 Years	300.00	0.00%	0.00	300.00
Veterinary Fees - if applicable	Full Cost Recovery			Full Cost Recovery
Dangerous wild animals				
Application for grant or renewal of a licence	235.00	0.00%	0.00	235.00
Veterinary inspection fees	Full Cost Recovery			Full Cost Recovery
Sex Establishments				
Application for grant or renewal of a licence	1,020.00	0.00%	0.00	1,020.00
Zoo Licences				
Application for grant or renewal of a licence	113.00	0.00%	0.00	113.00
Secretary of state inspector and veterinary fees	Full Cost Recovery			Full Cost Recovery
Acupuncture, Cosmetic Piercing, Semi-Permanent Skin Colouring, Tattooing, Electrolysis				
Fee to register a premises	136.00	0.00%	0.00	136.00
Fee to register a practitioner	89.00	0.00%	0.00	89.00
Scrap Metal Dealers Act 2013				
- Application for a new site licence	296.00	0.00%	0.00	296.00
Fee per additional site	153.00	0.00%	0.00	153.00
- Application for a new collectors licence	148.00	0.00%	0.00	148.00
- Application for a renewal of a site licence	245.00	0.00%	0.00	245.00
Fee per additional site	153.00	0.00%	0.00	153.00
- Application for a renewal of a collectors licence	97.00	0.00%	0.00	97.00
- Variation of licence	67.00	0.00%	0.00	67.00
- Request for a copy of a licence (if lost or stolen)	26.00	0.00%	0.00	26.00
ENVIRONMENTAL HEALTH				
Dog Warden				
Penalty (statutory fee)	25.00	0.00%	0.00	25.00
Kennelling Fee - £15 per day or part day	15.00	0.00%	0.00	15.00

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Kennelling Fee for dangerous dogs by breed or behaviour - £25 per day or part day	25.00	0.00%	0.00	25.00
Admin charge	15.00	0.00%	0.00	15.00
Out of hours fee	40.00	0.00%	0.00	40.00
Repeat offenders fee	30.00	33.33%	10.00	40.00
Treatment Costs (Wormer, Flea) - Per treatment	10.00	0.00%	0.00	10.00
Veterinary Charges	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Private Water Supplies				
Risk Assessment per hour (minimum 1 hour)	55.00	0.00%	0.00	55.00
Investigation per hour (minimum 1 hour)	55.00	0.00%	0.00	55.00
Granting an Authorisation per hour (minimum 1 hour)	55.00	0.00%	0.00	55.00
Sampling Visit per hour (minimum 1 hour)	55.00	0.00%	0.00	55.00
Sample analysis per sample taken	55.00	0.00%	0.00	55.00
+ Laboratory Costs	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Sample taken during check monitoring	55.00	0.00%	0.00	55.00
+ Laboratory Costs	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Sample taken during audit monitoring	55.00	0.00%	0.00	55.00
+ Laboratory Costs	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Other Environmental Health Fees				
Trading Certificates - WRS Income				
Health/Export				
- Annual Specific export inspections	474.00	1.27%	6.00	480.00
- Certificate	104.40	2.49%	2.60	107.00
- Per Hour	46.00	2.17%	1.00	47.00
FHRS re-rating - WRS Income	165.00	1.82%	3.00	168.00
ISS Certs Condemned Food - WRS Income	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Food Hygiene Basic Course fee - WRS Income	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Contaminated Land Enquiries - charge per hour - WRS Income	0.00		45.00	45.00
<u>Gambling Fees</u>				
<u>Premises Licence Fees - Discretionary</u>				
Bingo Premises				
Application to vary	1,059.00	0.00%	0.00	1,059.00
Application to transfer	723.00	0.00%	0.00	723.00
New applications	2,111.00	0.00%	0.00	2,111.00
Annual fee	604.00	0.00%	0.00	604.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	704.00	0.00%	0.00	704.00
Provisional statement	2,111.00	0.00%	0.00	2,111.00
Adult Gaming Centre				

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Application to vary	906.00	0.00%	0.00	906.00
Application to transfer	722.00	0.00%	0.00	722.00
New applications	1,206.00	0.00%	0.00	1,206.00
Annual fee	604.00	0.00%	0.00	604.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	704.00	0.00%	0.00	704.00
Provisional statement	1,206.00	0.00%	0.00	1,206.00
Family Entertainment Centre				
Application to vary	700.00	0.00%	0.00	700.00
Application to transfer	573.00	0.00%	0.00	573.00
New applications	1,206.00	0.00%	0.00	1,206.00
Annual fee	454.00	0.00%	0.00	454.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	562.00	0.00%	0.00	562.00
Provisional statement	1,206.00	0.00%	0.00	1,206.00
Betting Premises (Excluding Track)				
Application to vary	906.00	0.00%	0.00	906.00
Application to transfer	722.00	0.00%	0.00	722.00
New applications	1,761.00	0.00%	0.00	1,761.00
Annual fee	363.00	0.00%	0.00	363.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	704.00	0.00%	0.00	704.00
Provisional statement	1,761.00	0.00%	0.00	1,761.00
Track				
Application to vary	754.00	0.00%	0.00	754.00
Application to transfer	573.00	0.00%	0.00	573.00
New applications	1,469.00	0.00%	0.00	1,469.00
Annual fee	604.00	0.00%	0.00	604.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	562.00	0.00%	0.00	562.00
Provisional statement	1,469.00	0.00%	0.00	1,469.00
Temporary use notices				
Fee to serve a Temporary Use Notice	287.00	0.00%	0.00	287.00
Request for a copy of a Temporary Use Notice	29.00	0.00%	0.00	29.00
Gambling Act Permit Fees - Statutory				
Licensed Premises Gaming Machine Permit				
Grant	150.00	0.00%	0.00	150.00

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Transfer	25.00	0.00%	0.00	25.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	25.00	0.00%	0.00	25.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Licensed Premises Automatic Notification Process</u>				
Grant	50.00	0.00%	0.00	50.00
<u>Club Gaming Permits</u>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	100.00	0.00%	0.00	100.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Club Machine Permits</u>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Copy of Permit	15.00	0.00%	0.00	15.00
Change of Name	25.00	0.00%	0.00	25.00
Transfer of Permit	25.00	0.00%	0.00	25.00
<u>Family Entertainment Centre Gaming Machine Permit</u>				
Grant	300.00	0.00%	0.00	300.00
Existing operator grant	100.00	0.00%	0.00	100.00
Change of name	25.00	0.00%	0.00	25.00
Renewal	300.00	0.00%	0.00	300.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Prize Gaming Permits</u>				
Grant	300.00	0.00%	0.00	300.00
Existing operator grant	100.00	0.00%	0.00	100.00
Change of name	25.00	0.00%	0.00	25.00

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
Renewal	300.00	0.00%	0.00	300.00
Copy of Permit	15.00	0.00%	0.00	15.00
Transitional Application Fee	100.00	0.00%	0.00	100.00
<u>Small Lottery Registration (statutory)</u>				
Fee to register a small society lottery	40.00	0.00%	0.00	40.00
Small society lottery annual maintenance fee	20.00	0.00%	0.00	20.00
<u>Licensing Act - Statutory</u>				
Personal Licence	37.00	0.00%	0.00	37.00
Pavement Licence - Every 6 months		0.00%	600.00	600.00
<u>Premises Licence and Club Premises Certificate</u>				
Non- Domestic rateable value of premises				
BAND A	0 - 4,300		0 - 4,300	0 - 4,300
BAND B	4,301 - 33,000		4,301 - 33,000	4,301 - 33,000
BAND C	33,001 - 87,000		33,001 - 87,000	33,001 - 87,000
BAND D	87,001 - 125,000		87,001 - 125,000	87,001 - 125,000
BAND E	125,001 and over		125,001 and over	125,001 and over
New applications and variations				
BAND A	100.00	0.00%	0.00	100.00
BAND B	190.00	0.00%	0.00	190.00
BAND C	315.00	0.00%	0.00	315.00
BAND D	450.00	0.00%	0.00	450.00
BAND E	635.00	0.00%	0.00	635.00
Annual Fee				
BAND A	70.00	0.00%	0.00	70.00
BAND B	180.00	0.00%	0.00	180.00
BAND C	295.00	0.00%	0.00	295.00
BAND D	320.00	0.00%	0.00	320.00
BAND E	350.00	0.00%	0.00	350.00
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.				

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<p>Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises, i.e. large public houses.</p>				
<p>Large Events</p>				
<p>An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.</p>				
<p>Exemptions</p>				
<p>Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.</p>				
<p>No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p>				
<p>Application for copy of licence or summary on theft, loss etc.</p>	10.50	0.00%	0.00	10.50
<p>Notification of change of name or address (holder of premises licence)</p>	10.50	0.00%	0.00	10.50
<p>Application to vary the Designated Premises Supervisor</p>	23.00	0.00%	0.00	23.00
<p>Application to transfer a premises licence</p>	23.00	0.00%	0.00	23.00
<p>Interim authority notice following death, incapacity or insolvency of licence holder</p>	23.00	0.00%	0.00	23.00
<p>Fee to notify licensing authority of a property interest in a premises</p>	21.00	0.00%	0.00	21.00
<p>Application for grant of a provisional statement</p>	315.00	0.00%	0.00	315.00
<p>Fee for a replacement premise, licence or club premise certificate (if lost or stolen)</p>	10.50	0.00%	0.00	10.50
<p>Fee to change the name or address of a designated premises supervisor on a premises licence</p>	10.50	0.00%	0.00	10.50
<p>Change of relevant registered address of club</p>	10.50	0.00%	0.00	10.50
<p>Temporary Event Notices</p>	21.00	0.00%	0.00	21.00
<p>Application for copy of licence on theft, loss etc. of temporary event notice</p>	10.50	0.00%	0.00	10.50
<p>Application for copy of licence on theft, loss etc. of personal licence</p>	10.50	0.00%	0.00	10.50
<p>Notification of change of name or address (Personal Licence)</p>	10.50	0.00%	0.00	10.50
<p>Application for a minor variation of a premises licence or club premises certificate</p>	89.00	0.00%	0.00	89.00
<p>Should you need assistance in determining which level of fee you are required to pay, please contact</p>				

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<p>Worcestershire Regulatory Services Licensing Section on (01905) 822799</p> <p>Alternatively email - wrsenquiries@worcsregservices.gov.uk</p> <p>In all cases, cheques must be made payable to 'Bromsgrove District Council'</p>				
<p>Comments</p> <p>Taking into account the impact of Covid, many licensed premises have not been able to trade or even when they have they have had many restrictions placed upon them that it would seem particularly difficult to justify any type of increase.</p> <p>Pricing structures for vehicle testing are dictated by the DVLA, at this time Environmental have not been made aware of any forthcoming changes to these charges. With the current climate being what it is, we would not expect to see a change in any of the charges in the near future</p>				

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